

15 IN 5 PLAY TASK FORCE
FAR (Fields, Aquatic, Recreation) Subcommittee Meeting Minutes
August 15, 2006
Ambroz Recreation Center
7:30-8:30 A.M.

Attendance

Vice Chairperson Judy Fitzgibbons, Secretary Ron Gonder, Tom DeBoom, Julie Sina, Joy Long, Tom Saxen, Kim Hilby, Jane Nelson and Dwight Dohlman

Opening Business

Meeting called to order by vice chairperson Fitzgibbons.
Minutes of the meeting of August 1, 2006 approved as printed.

Request For Proposal

Dohlman passed around the proposed final draft of the Request For Proposal (RFP) to be sent to prospective applicants for “providing professional architectural/engineering services to develop a feasibility study to construct a new state of the art community center/recreation complex.” Long commented that the RFP suited the Fields aspect for a baseball/softball complex. Dohlman reported on the following items: (1) A need for a contact person for each of the two subcommittees involved in the project, the FAR (Fields, Aquatic, Recreation) subcommittee and the Community Center subcommittee, to answer questions from applicants to the RFP and that those contact persons should be Julie Sina for FAR and Myrt Bowers for Community Center. (2) That he will have the master plan put on the Chamber of Commerce web site, on the city web site and on the bulletin board for the American Institute of Architects so that it can be easily accessed. (3) That he will mail out the RFP to all the firms of which he knows with the following timeline: Proposal submittals due by Sept 15, 2006 presentations/interviews (if required) by Oct. 4th, review of proposals by evaluation committee from Sept. 15 thru Oct. 11, fundraising Oct. 11 thru Dec. 30, city council approval Jan. 1, 2007 and feasibility study complete by April 15, 2007. (4) That the evaluation committee for the RFP applicants should consist of six members from the FAR subcommittee (who will be Alan Bernard, Julie Sina, Jim Voss, Judy Fitzgibbons, Kim Hilby and Tom Saxen) and four members from the Community Center subcommittee (who will be Myrt Bowers, Phil Wasta, Jean Bjorseth and Jackie Harrington). Saxen gave an expression of appreciation in behalf of the FAR subcommittee for all the work that Dohlman has done in writing the RFP and working on related matters to it.

Funding The Feasibility Study

Dohlman reported that a grant notice came out recently from the Department of Energy for which the PLAY Task Force needs to apply to help fund the feasibility study. Hilby volunteered to facilitate a meeting of a sub committee with reps from both the FAR and Community Center sub committees to be held before the next meeting of the FAR subcommittee on Sept. 5th. Dohlman noted the task force needs some people who can help with grant writing. Dohlman said he would talk more with Gary Hughes, the city grants and programs manager, about possible grants and also about possible funding from the Community Development Block Grant Program. It was suggested that perhaps Hughes should be invited to an upcoming meeting. Nelson volunteered to look into some possible grants of which she knew. Dohlman reported that the Motel-Hotel Tax application is in the fall for June funding which makes it too late for the funding schedule needed. Saxen reported that he would pursue some possible funding from the Convention and Visitors Bureau.

Upcoming Meetings

The next meeting of the FAR subcommittee will be on Tuesday, Sept. 5th at 7:30 A.M. at the Ambroz Center. The next meeting of the full PLAY Task Force will be Thursday, Sept. 7th at 7:30 A.M. at the Ambroz Center.

Meeting adjourned at 8:20 A.M.