

15 in 5 Community Planning Process
Activity Center Task Force

Idea #9: Build a state-of-the-art Activity Center using renewable energy systems, and including health/wellness outreach, community volunteer coordination, intergenerational programs which include recreation, nutrition, social and lifelong learning opportunities.

Minutes from 11/10/05 meeting.

Meeting was held from 8-9:30am at the Ambroz Recreation Center and facilitated by Kristi Skjerdal, St. Luke's Hospital.

The following individuals were in attendance:

Kathy Baragary, Healthy Linn Network
Jean Bjorseth, Kingston Hill
Myrt Bowers, Witwer Center (*Task Force Co-Chair*)
Sandy Bruns, Aging Services
Toni Claussen, MindLights Senior Consulting
Dwight Dohlman, City of C.R.
Judy Fitzgibbons, HyVee
Ron Gonder
Stephanie Loes, Healthy Linn Network
Laura loveless, Linn County Medical Society
Christine Powers
Julie Sina, C.R. Recreation Center
Wade Wagner, City of C.R.

Facilitator Overview

Kristi Skjerdal began the meeting with a description of her role as "facilitator" of the Activity Center Task Force. St. Luke's Hospital has allowed her to volunteer her time for the benefit of the community planning process, especially since she was initially hired by the Chamber of Commerce and Community Foundation to facilitate the 15 in 5 Selection Committee process. Her role with the Activity Center Taskforce will be to keep the group focused, productive and moving forward, through her experience with group facilitation and process protocols, such as:

- Clarifying Group Goals
- Developing a Mission Plan/Vision
- Building a Platform to Communicate to Public
- Leading the Process

Alan Bernard and Myrt Bowers will continue in their roles as “co-chairs” providing overall leadership for the group, while Kristi Skjerdal will play a consultant role re: facilitation and group coordination through December, 2005 and beyond, if appropriate.

Communication

Minutes will be taken by the meeting scribe and sent to facilitator for review and content corrections. A detailed set of minutes will be sent to all task force members via email, while an abbreviated version will be sent to The Chamber for website posting, per their request for meeting highlights only.

Group minutes will include details of previous meeting information, which will allow a potential new member to obtain an accurate overview of action steps and planning details already developed by the task force.

Collaborative Structure

Kristi detailed her knowledge of “state of the art” thinking regarding coalition building and shared a handout from a noted consulting firm that outlined the differences between networking, coordinating, cooperating and collaborating. Differences exist in the levels of time, commitment and purpose between these strategies for working together towards a common goal, and can greatly impact the success and progress of the group structure. The strategy that will lead the Activity Center taskforce to the best outcome is the “collaborative” style, in which all members of the group demonstrate full sharing of resources, risks, responsibilities and rewards. This requires extensive time commitments and very high levels of trust, in addition to extensive areas of common turf. The focus of such a collaborative is to enhance each other’s capacity to achieve a common purpose. The group agreed that they are willing to work towards creating this type of group together. Copies of the “Matrix of Coalition Strategies for Working Together” are available via e-mail from Kristi Skjerdal.

Process "Ground Rules"

- Speaker recognition in a meeting will be determined by raising hands
- Consensus will be arrived at through a show of hands, as opposed to person-to-person inquiry or formal voting, except in special circumstances.
- Conflict of Interest for task force members does not appear to be an issue at this point in the group dynamics.

Clarifying Our Vision

This agenda item was moved to the next meeting because one third of the group needed to leave at 9 a.m.

The next Task Force meeting date is November 17, 8am at Ambroz Recreation Center.