

15 IN 5 RECREATION/COMMUNITY CENTER COMPLEX COMMITTEE
(PLANNING LIFELONG ACTIVITIES FOR YOU (PLAY) TASK FORCE

Meeting Minutes, Dec. 14, 2006

Amrbroz Recreation Center

7:30 – 8:30 A.M.

Attendance

Committee members: Myrt Bowers, co-chairperson, Ron Gonder, co-secretary, Mary Day, Phil Wasta, Nancy Nygren, Jim Voss, Julie Sina, Sandy Bruns, Judy Fitzgibbons, Brian Long, Jean Bjorseth and Tom Saxen.

Advisors: Dwight Dohlman, City of Cedar Rapids facilities construction direction and Jeanne Brandes, Cedar Rapids Area Chamber of Commerce director of membership sales and services.

Introductions

Brandes was formally introduced as the liaison person for this committee with the chamber.

Dates For Interviews

Dohlman informed the committee that January 30, 2007 has been set as the interview date for the previously selected applicants for “providing professional architectural/engineering services to develop a feasibility study to construct a new state of the art recreation/community center complex”. The city council chambers have been reserved as the site. A schedule needs to be set up for the four applicants to make their presentations. That will be done and all applicants will be notified of that by letter.

Capital Improvement Program

Dohlman informed the committee that it was necessary for this project to be listed in the city’s capital improvement program. He said this was a necessary step so the city council would know about it and be able to plan for it. He said he had undertaken procedures to do that. He said he submitted a general estimate of 34 million dollars for the project, which did not include land costs, assuming that the city would be providing the land for it. He said he also submitted a general cost of \$120,000 for the feasibility study with an askance that the city pay \$60,000 and that the PLAY committee raise the remaining \$60,000. This would be for the city budget for the fiscal year that begins July 1, 2007 so that any funds forthcoming from the city would be forthcoming after July 1, 2007.

Not For Profit Tax Deductible Application

Bjorseth talked about a draft she had of an example of Articles of Incorporation that PLAY might use as a step in proceeding to file with the state of Iowa to formally form a non-profit entity. She stated that at this time PLAY would not be applying for a 501C3 non-profit determination with the state because Abbe, Inc. has agreed to be a fiscal agent for PLAY. The cost to submit the filing is \$20. Bjorseth will email the draft of the Articles of Incorporation to the secretary for distribution to all committee members to review and make comments on at the next meeting. Bjorseth further stated that it was necessary under the Articles of Incorporation to name officers for the PLAY organization. Four officers will be needed. Fitzsimmons and Sina volunteered to serve as officers along with PLAY committee co-chairs Bowers and Alan Bernard. Bjorseth also reported having a sample of a proposed letterhead stationary for PLAY and will also forward that to the secretary for forwarding to all to evaluate.

Feasibility Study Proposal Questions

Fitzgibbons talked about the final edited version of the PLAY task force feasibility study proposal questions, which will be asked the previously selected applicants. These questions were approved at the last meeting. Fitzgibbons will email the draft of the questions to the secretary for distribution to all committee members for the use of those involved in the applicant interview process and for the information of all others.

Future Meetings

It was decided to hold the next meeting on the regularly scheduled fourth Thursday of the month, meaning the next meeting will be Thursday, Dec. 28th at 7:30 A.M. at the Ambroz Center. January meetings will be held on Thursday, Jan. 11th and 25th at 7:30 A.M. at the Ambroz Center.